



Accounting/Finance

► Is this course right for you?

If you are analytical, enjoy working with numbers, are detail oriented, have good time management skills, and enjoy working with technology, then this is the course for you.

Credits // Certification

- 4th Related Math Credit
- College Credit (Articulation):
Baker College, Davenport University,
Kalamazoo Valley Community College

Eligibility // Prerequisites

- none



Accounting/Finance Business, Management, Marketing & Technology Pathway

Basic Accounting/Accounting I

This course provides students with basic recordkeeping skills in small businesses. Using both manual and computerized methods, students start accounting systems, record business transactions for sole proprietorships and partnerships, and practice petty cash and payroll procedures.

Advanced Accounting/Accounting II

Students who enroll in the second year become proficient in computerized systems, advanced application, analysis and financial decision making. Competencies include departmentalized accounting procedures, completing payroll, budgeting, and financial analysis.

Career Data // Jobs

accountant, accounts receivable/
payables clerk, auditor, banker,
bookkeeper, certified public
accountant, chief financial officer,
controller, financial consultant,
forensic accounting, payroll clerk

For salary information go to:
<http://snipurl.com/salaryinfo>

“Didn’t consider an accounting major until I took this class. My first accounting class at Kansas University was my easiest; I only refreshed while others struggled . . . led to scholarships in the Multicultural Business Scholars.”

- Anna Bliss, Portage Alumna